

APPENDIX 'B' TO REPORT PSB 25-022

HAMILTON POLICE SERVICE BOARD

BY-LAW 25-001

BEING A BY-LAW TO ESTABLISH COMMITTEES OF THE HAMILTON POLICE SERVICE BOARD

WHEREAS subsections 42(1)(a), (3)(a) and (4) of the *Community Safety and Policing Act, 2019 (Act)* provides that the Board may, by by-law, establish a committee and delegate any of the Board's powers under the *Act* to the committee composed of at least two Members of the Board, except where a committee's only power is to bargain under Part XIII of the *Act*, in which case only one Member is required to sit on the committee; and

WHEREAS subsection 42(2) of the *Act* provides that the by-law made under subsection (1) may govern the name, powers, duties and quorums of the committee, as well as the composition of the committee, subject to the requirements of the *Act*; and

WHEREAS the Hamilton Police Service Board wishes to establish committees to facilitate the meaningful and efficient consideration of certain matters under the Board's authority:

NOW THEREFORE, the Hamilton Police Service Board enacts as follows that:

1. Budget Committee

- a. The Board establishes a committee named the Budget Committee, for the purpose of reviewing financial matters related to the Hamilton Police Service's capital and operating budgets as well as the Board's operating budget, and make recommendations to the Board;
- b. The Budget Committee shall be composed of two members of the Board, with the Board Chair sitting as ex-officio;
- c. Quorum of the Budget Committee shall be two members of the Board;
- d. The Budget Committee may delegate to Board Staff or the Chief any task it determines will further the work of the Committee;
- e. The Budget Committee shall operate as per their Terms of Reference, attached to this by-law and listed as Appendix 'A'.

2. Governance Committee

- a. The Board establishes a committee named the Governance Committee, for the purpose of assisting the Board in fulfilling its legislative obligations under the *Act*,

to prioritize and focus on police governance and policies, and make recommendations to the Board;

- b. The Governance Committee shall be composed of two members of the Board, with the Board Chair sitting as ex-officio;
- c. Quorum of the Governance of the Committee shall be two members of the Board;
- d. The Governance Committee may delegate to Board Staff or the Chief any task it determines will further the work of the Committee;
- e. The Governance Committee shall operate as per their Terms of Reference, attached to this by-law and listed as 'Appendix 'B'.

3. Human Resources Committee

- a. The Board establishes a budget committee to be called the Human Resources Committee, for the purpose of making recommendations to the Board with regards to negotiating and renegotiating contracts with:
 - i. Board Office staff;
 - ii. The Chief of Police;
 - iii. The Deputy Chief of Operations;
 - iv. The Deputy Chief of Support;
 - v. Any other individual the Board may have a direct contract with;
- b. The Human Resources Committee shall be composed of the Chair and Vice Chair of the Board;
- c. That quorum of the Human Resources Committee be two members of the Board;
- d. The Human Resources Committee may delegate to Board Staff or the Chief any task it determines will further the work of the Committee;
- e. The Human Resources Committee shall operate as per their Terms of Reference, attached to this by-law and listed as Appendix 'C'.

Passed and enacted at the City of Hamilton this 28th day of March, 2025.

Don Robertson, Chair
Hamilton Police Service Board

Kirsten Stevenson, Administrative Director
Hamilton Police Service Board