

**GOVERNANCE COMMITTEE
REPORT
APRIL 23, 2025**

**For the May 29, 2025 meeting of the
Hamilton Police Service Board**

9:00 AM
Hamilton City Hall – Council Chambers
71 Main Street West
Hamilton, ON L8P 4Z6

Present: Interim Governance Committee Chair Robertson (Chair), Member Horwath (virtual), Member Menezes, Executive Director Stevenson and Administrative Assistant Romano

THE GOVERNANCE COMMITTEE PRESENTS THE REPORT FROM ITS APRIL 23, 2025 MEETING AND RECOMMENDS THE FOLLOWING:

1. Prioritizing Governance Committee Outstanding Business List Items (Item 7.1)

That the Governance Committee's Outstanding Business Prioritization List as of April 23, 2025, attached to this report as 'Appendix A', be approved.

2. Standard Operating Procedure – Managing Board Correspondence with Expiry Dates (PSB 25-013) (Item 8.1)

That the Committee approve the adoption of Standard Operating Procedure SOP 25-001 for the management of correspondence received by the Board with expiry dates set prior to an upcoming regular meeting of the Board, attached to report PSB 25-013 and to this report as Appendix B'.

FOR INFORMATION:

a) Call to Order (Item 1)

The meeting was called to order at 9:08 AM.

b) Land Acknowledgment (Item 2)

Member Menezes provided the land acknowledgment.

c) Approval of the Agenda (Item 3)

The agenda was approved as presented.

d) Declarations of Conflict of Interest (Item 4)

There were no declarations of conflict of interest.

e) Election for the Position of Chair of the Governance Committee for 2025 (Item 5)

The election for the position of Chair of the Governance Committee for 2025 was deferred until the Board's final member has been appointed by the province.

f) Receipt of the Minutes/Report of the Last Meeting of the Committee (Item 6)

The minutes/report of the Governance Committee's March 13, 2024 meeting were received.

The minutes/report were not able to be approved as no current members of the Governance Committee attended the March 13, 2024 meeting.

g) Closed Meeting (item 9)

The Governance Committee received closed item 2, Prioritizing the Governance Committee's Confidential Business List as of April 23, 2025.

A separate closed report of the Governance Committee's April 23, 2025 meeting has been placed on the Board's May 29, 2025 closed agenda for consideration.

h) Adjournment

There being no further business, the meeting adjourned at 9:27 AM.

Respectfully submitted,

Don Robertson
Interim Governance Committee Chair

Kirsten Stevenson,
Executive Director