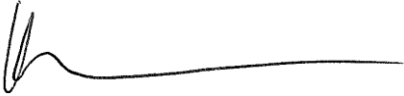




HAMILTON POLICE SERVICE BOARD

RECOMMENDATION REPORT

TO:	Chair and Members Hamilton Police Service Board
BOARD MEETING DATE:	January 24, 2025
SUBJECT:	Revisions to the Budget Committee's Terms of Reference
REPORT NUMBER:	PSB 25-003
SUBMITTED BY:	Kirsten Stevenson, Administrative Director
SIGNATURE:	

RECOMMENDATION

That revisions be made to the Board's Budget Committee's Terms of Reference as noted in Appendix 'A' to this report.

EXECUTIVE SUMMARY

- The Budget Committee's Terms of Reference were revised to:
 - Reflect wording from the Community Safety & Policing Act, 2019;
 - Reduce the size of the committee (from three to two members, plus the Chair as ex-officio);
 - Note the committee Chair will be elected at the committee's first meeting of the year and that the Chief provide a report back at this same meeting that will provide an overview and summary of the previous year's budget; and
 - Specify the committee will meet a minimum of four times during a budget cycle.

INFORMATION

According to the *Community Safety and Policing Act, 2019*, "A committee shall be composed of at least two members of the police service board and any number of additional members, as long as the majority of the committee is composed of members of the police service board."

Vision: To be a trusted partner in delivering public safety.

Mission: To serve and protect in partnership with our communities.

Our Values: Compassionate, Dedicated, Inclusive, Integrity, Innovative, Professional, Teamwork

Revisions suggested to the Budget Committee's Terms of Reference clarify when the committee shall meet, when the Chair of the committee shall be appointed and that a new report is being asked of the Chief, which will provide a summary of the previous year's budget.

ALTERNATIVES FOR CONSIDERATION

- a) The Board may wish to amend the revisions to the proposed Budget Committee Terms of Reference document.

APPENDIX ATTACHED

Appendix 'A' Revised Budget Committee Terms of Reference (with markup to show revisions)