

HAMILTON POLICE SERVICE BOARD

BY-LAW 24-002

BEING A BY-LAW TO REGULATE THE RETENTION AND DESTRUCTION OF RECORDS IN THE CUSTODY OF THE HAMILTON POLICE SERVICE

WHEREAS the Hamilton Police Service Board is responsible for the provision of police services and law enforcement and crime prevention in the city of Hamilton and the members of the Police Service are under the Board's jurisdiction pursuant to Section 37 of the *Community Safety and Policing Act, 2019, S.O. c.1 Schedule 1*; and

WHEREAS on the 24th day of June 1985 the Hamilton-Wentworth Police Regional of Commissioners of Police enacted By-law 85-01 being a By-law to regulate the duties dress department of members of the Hamilton Wentworth regional police force which contained therein Chapter 11 in relation to the retention and destruction of records; and

WHEREAS By-Law 85-01, as amended by By-laws 90-002, 93-001, 93-002 and 95-001 was subsequently repealed on the 18th day of November, 1996 by By-law 96-004 and amendment 03-001; and

WHEREAS By-law 96-004 and amendment 03-001 were subsequently repealed by By-law 21-001 on October 28, 2021;

NOW THEREFORE the Hamilton Police Service Board enacts the following:

1. By-law 21-001 is repealed and replaced with By-law 24-002;
2. This By-law applies to all Branches/Sections/Divisions of the Hamilton Police Service and to the Hamilton Police Service Board;
3. Schedule 'A' Records Retention Schedule is attached hereto.

Passed and enacted at the City of Hamilton this 28th day of November, 2024.

Geordie Elms, Chair
Hamilton Police Service Board

Kirsten Stevenson, Administrative Director
Hamilton Police Service Board