

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Communications Requirements for Community Safety
Grant Program Transfer Payment Recipients**

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The Ministry of the Solicitor General offers several community safety grant programs available to police services, municipalities, First Nations, and community organizations, in collaboration with local partners, to support public safety priorities. For more information on current public safety grant programs, please visit the [ministry's website](#).

As part of the administration of grant funding, recipients must enter into Transfer Payment Agreements (TPAs) with the ministry, which set out rights, responsibilities, and obligations for both the recipient and the ministry. TPAs ensure the effective management and oversight of all transfer payment activities.

For current grant recipients, there are communications requirements outlined in the TPA, which requires the recipient to acknowledge support of the province in all project-related publications. Specifically,

Section A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs;

(c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province; and

(d) obtain prior written approval from the Province before using any Government of Ontario or ministry logo or symbol in any communications including press releases, published reports, radio and television programs and public or private meetings, or in any other type of promotional material, relating to the Project or this Agreement.

Additionally, for all new TPAs, there will be a requirement for recipients to provide written notice of all project-related communications to the ministry a minimum of 14 business days in advance of planned publications or announcements. Specifically,

A8.2 Notice of Project-Related Communications. Unless the Province directs the Recipient to do otherwise, the Recipient will provide written notice to the Province a minimum of 14 Business Days' in advance of all Project-related publications, whether written, oral, or visual, including public announcements or communications.

Moving forward, all transfer payment recipients should ensure acknowledgement of provincial funding in accordance with the contractual requirements outlined in the TPA.

An example of the language that could be used in project-related publications is shared below:

"The successful completion of this <investigation/project> was made possible through funding provided by the Government of Ontario, Ministry of the Solicitor General, through the <insert grant>."

If there are any questions, please direct them to Ryan Baird, Manager, Program Development Section, at ryan.baird@ontario.ca or Tiana Biordi, Team Lead, Program Development Section, at tiana.biordi@ontario.ca.

We thank you for your continued efforts in ensuring the safety and well-being of communities in Ontario.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety