

**HAMILTON POLICE SERVICE BOARD
PUBLIC MINUTES**

Thursday, June 27, 2024
In Person Meeting
1:01 P.M.

Present: Chair Elms
Vice Chair Robertson
Member Horwath
Member Menezes
Member Pauls

Absent with regrets: Member Kroetsch

Also Present: Chief Frank Bergen
Deputy Chief Ryan Diodati
Deputy Chief Paul Hamilton
Legal Counsel Marco Visentini
Inspectorate of Policing Advisor – David Tilley
Administrative Director Kirsten Stevenson
Board Assistant Lucia Romano

1. Call to Order

As the Board was currently without a Chair or Vice Chair, the Administrative Director called the meeting to order at 1:01 PM.

2. Acknowledgements

Member Pauls provided the land acknowledgment.

3. Introduction of Newest Board Member - Don Robertson

Member Robertson introduced himself to the Board.

4. Election for the Position of Chair of the Board for 2024

The Administrative Director opened the floor and called for nominations for the position of Chair of the Hamilton Police Service Board for the remainder of 2024. It was moved by Member Horwath and seconded by Member Pauls that Member Elms be nominated as Chair of the Hamilton Police Service Board for 2024. Member Elms indicated he would stand for nomination.

The Administrative Director called for further nominations.

As there were no further nominations for the position of Chair, the Administrative Director called for nominations to be closed.

Resolution Number **240627 - 1**

Moved By: Member Pauls

Seconded By: Member Menezes

That nominations for the position of Chair of the Hamilton Police Service Board for 2024 be closed.

CARRIED

Member Elms was acclaimed as Chair of the Board for 2024.

5. Election for the Position of Vice Chair of the Board for 2024

Chair Elms opened the floor to nominations for the position of Vice Chair of the Hamilton Police Service Board for the remainder of 2024. It was moved by Member Pauls and seconded by Member Horwath that Member Robertson be nominated for the position of Vice Chair of the Hamilton Police Service Board for 2024. Member Robertson indicated that he would stand for nomination.

Chair Elms called for further nominations.

As there were no further nominations, Chair Elms called for nominations to be closed.

Resolution Number **240627 - 2**

Moved By: Member Horwath

Seconded By: Member Pauls

That nominations for the position of Vice Chair of the Hamilton Police Service Board for 2024 be closed.

CARRIED

Member Robertson was acclaimed as Vice Chair of the Hamilton Police Service Board for 2024.

6. Approval of the Agenda

The Administrative Director noted the following changes to the agenda:

- Added delegation request for today’s meeting from Kojo Dampthey, Acting Senior Manager for the McMaster Office of Community Engagement, listed as items 8.2 and 12.4
- Revised Appendix ‘A’ to consent item 11.15, 2023 Year End Report – Use of Force Report (24-052)

Added or revised items are noted with an ‘*’.

Resolution Number **240627 - 3**

Moved By: Member Pauls

Seconded By: Member Menezes

That the agenda be approved, as amended.

CARRIED

7. Declarations of Conflicts of Interest

There were no conflicts of interest.

8. Delegations, Presentations and Verbal Updates

8.1 Members of the Month

Chief Bergen called upon Inspector Carolyn Rashford to present the members of the month as follows:

February: Communications Operator Joanne Pope

March: Constable Rachel Hartley

***8.2 Delegation from Kojo Dampthey, Acting Senior Manager for the McMaster Office of Community Engagement**

After discussion, the Board approved the following:

Resolution Number **240627 - 4**

Moved By: Member Horwath

Seconded By: Member Menezes

That the delegation request from Kojo Dampthey, Acting Senior Manager for the McMaster Office of Community Engagement, be approved for today’s meeting.

CARRIED

Through the Chair, Kojo Dampety requested that his time for delegating to the Board be extended.

Chair Elms approved the extension request.

Kojo Dampety provided his delegation and answered questions of the Board.

The Chief and Service members answered questions of the Board.

Resolution Number **240627 - 5**

Moved By: Member Menezes

Seconded By: Member Pauls

That the delegation from Kojo Dampety, Acting Senior Manager for the McMaster Office of Community Engagement, be received.

CARRIED

8.3 Chief of Police Verbal Update

The Chief of Police provided his updates.

Resolution Number **240627 - 6**

Moved By: Member Menezes

Seconded By: Member Pauls

That the Chief of Police verbal updates be received.

CARRIED

8.4 Administrative Director Verbal Update

The Administrative Director provided her updates.

Resolution Number **240627 - 7**

Moved By: Member Horwath

Seconded By: Member Pauls

That the Administrative Director's verbal updates be received.

CARRIED

9. Approval of the Minutes

9.1 Public Minutes of April 25, 2024

Resolution Number **240627 - 8**

Moved By: Member Menezes

Seconded By: Member Horwath

That the minutes of April 25, 2024, be approved, as presented.

CARRIED

10. Correspondence

After discussion, the Board approved the following:

Resolution Number **240627 - 9**

Moved By: Member Menezes

Seconded By: Member Horwath

That item 10.11 be lifted from the correspondence items and be considered separately.

CARRIED

After discussion, the Board approved the following:

Resolution Number **240627 - 10**

Moved By: Member Pauls

Seconded By: Member Horwath

That correspondence listed as items 10.1 through 10.10 and 10.12 through 10.16 be received.

CARRIED

10.1 CAPG 2024 Conference Partnership Invitation (April 26, 2024)

10.2 Correspondence from the Deputy Solicitor General Regarding Special Constable Employers (May 8, 2024)

10.3 All Chiefs Memo - Hate Crime Overview and Upcoming Training for the Ontario Association of Chiefs of Police Services in Ontario 24-0027 (May 1, 2024)

- 10.4 All Chiefs Memo - 2024/25 - 2026/27 Mobile Crisis Response Team Enhancement Grant Call for Applications 24-0030 (May 8, 2024)
 - 10.5 All Chiefs Memo - 2024/2025 Constable Joe MacDonald Public Safety Officers' Survivors Scholarship Fund (CJMPSOSSF) Call for Applications 24-0031 (May 8, 2024)
 - 10.6 All Chiefs Memo - Basic Constable Training Programs - 2024 Allocations 24-0035 (May 10, 2024)
 - 10.7 All Chiefs Memo - Police Service School Resource Officers Survey 24-0036 (May 13, 2024)
 - 10.8 All Chiefs Memo - Special Constable Training 24-0039 (May 16, 2024)
 - 10.9 All Chiefs Memo - Responding to Animals Left in Motor Vehicles 24-0040 (May 31, 2024)
 - 10.10 Call for Canadian Association of Police Governance (CAPG) Board of Director Nominations 2024-2026 Term (May 29, 2024)
 - 10.11 Correspondence from CAPG Regarding Developing National Training Workshops on Police Governance - Request to Obtain Existing Board/Commission Training Materials (May 3, 2024)
- This item was lifted from correspondence items.
- 10.12 Correspondence from Terry Lindley Regarding Directing Traffic (April 30, 2024)
 - 10.13 Griot Community Newsletter May 2024 Edition - from the Afro Canadian Caribbean Association
 - 10.14 Thank you from Routes Youth Centre Regarding Dinner and Silent Auction (April 17, 2024)
 - 10.15 Thank You from Crime Stoppers of Hamilton (May 3, 2024)
 - 10.16 Thank You from Kemp Hospice (June 4, 2024)

After discussion, the Board approved the following:

Resolution Number **240627 - 11**

Moved By: Member Menezes

Seconded By: Member Horwath

That the Administrative Director be directed to share the Board's training materials with the Canadian Association of Police Governance.

CARRIED

11. Consent Agenda

After discussion, the Board approved the following:

Resolution Number **240627 - 12**

Moved By: Member Menezes

Seconded By: Member Horwath

That item 11.3, 2023 Year End Report - Youth Crime (24-048) be postponed to the Board's August 1, 2024, meeting and that a presentation from the Service be provided.

CARRIED

After discussion, the Board approved the following:

Resolution Number **240627 - 13**

Moved By: Member Horwath

Seconded By: Member Menezes

That consent items listed as 11.1, 11.2 and 11.4 through 11.15 be received.

CARRIED

11.1 Auction Account Requests for Support (PSB 24-016)

Based on past practice and in accordance with the Board's Auction Account Policy:

- a) That a donation of \$500 be made to Kinderseeds Inc. for the 'National Puddle Day' fundraiser, which took place on May 11, 2024, at the Glanford Curling Club, in support of the Bereaved Families of Ontario - Hamilton Chapter, who provides grief support to those experiencing the loss of a child; and
- b) That a donation of \$500 be made to the Wesley '33rd Annual Case for Kids' fundraising event which took place on June 2, 2024, at Bayfront Park, in support of programs that provide access to housing, child care, summer camps, nutritional support, and refugee resettlement for local kids living in poverty; and
- c) That a donation of \$500 be made to the Muslim Association of Canada (MAC) - Hamilton & Halton branch, to support the 2024 Camp Horizon summer program, which took place from June 21 to June 23, 2024, to

promote personal development, leadership, and faith-based values among Hamilton's young Canadian Muslim community; and

- d) That a donation of \$1000 be made to St. Joseph's Villa Foundation's 'House of Providence Picnic' fundraiser, which took place on June 26, 2024, in support of long-term care and hospice services for individuals and their families; and
- e) That a foursome golf package be purchased at a cost of \$740 to participate in the Hamilton Police Association's (HPA) Annual Charity Golf Tournament taking place on August 8, 2024, at Glendale Golf & Country Club to benefit the HPA's benevolent fund and local charities; and
- f) That tickets be purchased at a cost of \$155 each to attend the Rotary Club of Hamilton's 'Summer Starry Night' fundraising event for local charities, taking place on August 9, 2024, at Pier 8; and
- g) That a donation of \$500 be made to Cops N Rodders for the '10th Anniversary Cops N Rodders Show' taking place on August 11, 2024, at Bayfront Park, in support of Special Olympics Ontario; and
- h) That tickets at a cost of \$150 each be purchased to attend the Beyond the Blue 'Champions for Change Annual Awards Gala', taking place on September 5, 2024, at Palais Royale, which recognizes and celebrates mental health advocates within Ontario Police Services; and
- i) That tickets at a cost of \$300 each be purchased to participate in the Good Shepherd Golf Classic taking place on September 12, 2024, at Heron Point Golf Links, in support of women's and youth services for those struggling with mental health, poverty, and abuse; and
- j) That tickets at a cost \$100 each be purchased to participate in the Project First to Respond 4th Annual Women's Only Golf Tournament, taking place on September 12, 2024, at Southbrook Golf & Country Club, to raise funds for Inasmuch House, a local shelter for women and non-binary people experiencing abuse and homelessness; and
- k) That a donation of \$500 be made to the Kidney Foundation of Canada - Hamilton and Niagara branch, for the 'Hamilton Kidney Walk 2024', taking place on September 22, 2024, at Confederation Park, to fund innovative research and provide support and services to individuals affected by kidney disease; and
- l) That tickets at a cost of \$50 each be purchased to attend the St. Joseph Healthcare Foundation's 'A Mental Health Morning', taking place on

October 10, 2024, at Michelangelo's Banquet Centre, in support of St. Joe's mental health and addiction services; and

m) That funding for approved events be taken from the Auction Account.

- 11.2 2023 Year End Report - Victim Services Branch (24-040)**
 - 11.3 2023 Year End Report - Youth Crime (24-048)**
 - 11.4 2023 Year End Report - Crime Prevention, Volunteer and Auxiliary Branch (24-050)**
 - 11.5 Race and Identity Based Data Strategy (24-053)**
 - 11.6 2023 Capital Financing - Investigative Services Division Debt (23-057a)**
 - 11.7 2023 Year End Financial Report - Preliminary (24-054)**
 - 11.8 2023 Hamilton Police Service Annual Report (24-058)**
 - 11.9 Capital Project Status Report as at December 31, 2023 (24-057)**
 - 11.10 Report on February 13, 2024 Motion (24-061)**
 - 11.11 WSIB Backfill - Communications Operators (24-049)**
 - 11.12 Board Responsibilities Related to the Community Safety and Policing Act (CSPA) (PSB 24-013)**
 - 11.13 Outstanding Business List as of June 27, 2024**
 - 11.14 2023 Year End Report - Crisis Response Branch (24-047)**
- Sergeant Dave Mackenzie provided his presentation and answered questions of the Board.
- 11.15 2023 Year End Report - Use of Force (24-052)**

Sergeant Massimo Giuliani, Constable Chelsea Nash, Sergeant Gino Ciarmoli, and Manager of Analytics Chloe Nyitray provided their presentation and answered questions of the Board.

12. Recommendations

12.1 Police Video Recording Technology Update & Recommendation - Body-Worn Cameras (24-031a)

The Chief and staff presented the report and answered questions of the Board.

After discussion, the Board approved the following:

Resolution Number **240627 – 14**

Moved By: Member Pauls

Seconded By: Member Horwath

That the Hamilton Police Service Board approve the acquisition of 500 body-worn cameras from Axon and;

That the following full time employees be hired: five Digital Evidence Management Clerks, one Desktop & Mobile Support Technician and one Program Coordinator (Sworn Sergeant).

CARRIED

12.2 2023 Year End Surplus Disposition & Reserve Forecasting Financing Strategy (24-055)

After discussion, the Board approved the following:

Resolution Number **240627 - 15**

Moved By: Member Horwath

Seconded By: Member Menezes

That the entire 2023 year-end surplus of \$2.84M be maintained in the Police Tax Stabilization Reserve to smooth future volatility in operating and/or employee related costs to alleviate financial pressures and tax levy increases in the future; and

That the Hamilton Police Service Reserve Forecasting Financing Strategy to utilize \$1.50M and \$2.00M in the 2025 and 2026 budget years, respectively.

CARRIED

12.3 Board Governance Education and Training Plan (PSB 24-017)

After discussion, the Board approved the following:

Resolution Number **240627 - 16**

Moved By: Member Menezes

Seconded By: Member Horwath

That the Board direct the Administrative Director to prepare, negotiate and schedule governance training sessions in relation to legislative requirements found in the *Community Safety and Policing Act* and its regulations; and

That the first of these training sessions take place commencing in Q3 of 2024.

CARRIED

***12.4 Delegation Request from Kojo Dampzey**

This item was dealt with under Delegations, Presentations and Verbal Updates as item 8.2.

13. Motions

13.1 Nominations/Confirmation of Budget Committee Members

After discussion, the Board agreed the following Members would sit on the Budget Committee for 2024:

Vice Chair Robertson (Chair of the Budget Committee) and Members Menezes and Pauls.

13.2 Nominations/Confirmation of Governance Committee Members

After discussion, the Board agreed the following Members would sit on the Governance Committee for 2024:

Member Pauls (Chair of the Governance Committee) and Member Horwath.

It was also decided that the Administrative Director would work with Budget Committee Members and the Service to set up future Budget Committee meetings in the months of July, September, October and November of 2024

14. Closed Meeting

Member Horwath left the meeting at 4:57 PM as she had City Business to attend to.

Resolution Number **240627 - 17**

Moved By: Member Menezes

Seconded By: Member Pauls

That the Board move into closed session in accordance with Section 44(1) and (2) of the *Community Safety and Policing Act* to discuss:

- a) Personal matters about an identifiable individual, including members of the police service or any other employees of the board;
- b) Litigation or potential litigation affecting the board, including matters before administrative tribunals.

CARRIED

The Board moved into closed session at 4:43 PM.

15. Closed Meeting Report Back

During its closed meeting the Board approved the closed minutes of April 25, 2024, and dealt with items in accordance with Section 44(1) and (2) of the *Community Safety and Policing Act*.

Resolution Number **240627 - 24**

Moved By: Member Pauls

Seconded By: Member Menezes

That the Chair's report back be received.

CARRIED

16. Adjournment

Resolution Number **240627 - 25**

Moved By: Member Pauls

As there was no further business, the meeting was adjourned at 5:22 PM.

CARRIED

Taken as read and approved.

Chair Geordie Elms

Administrative Director
Kirsten Stevenson