

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** **Drug Impaired Driving Detection Training  
FY 2023-24 Eligible Expenses and Submission  
Processes**

<b>DATE OF ISSUE:</b>	<b>November 27, 2023</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
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Through the Federal-Provincial Drug Impaired Driving Contribution Agreement, Ontario and the federal government continue to enhance supports for law enforcement across the province to help ensure communities and roads are safe from drug-impaired driving.

### **Provincial Coordination**

The Ontario Police College (OPC) is the provincial coordinator of all Standardized Field Sobriety Testing (SFST) training, including instructor development courses. All requests related to SFST training should be directed to Chief Instructor Amanda Martikainen, OPC, by email at [Amanda.Martikainen@ontario.ca](mailto:Amanda.Martikainen@ontario.ca) or by phone at 519-773-4451.

The Ontario Provincial Police (OPP) is the provincial coordinator for all Drug Recognition Expert (DRE) training, including instructor development courses. All requests related to DRE training should be directed to Sgt. Steve Morrison, OPP, by email at [Steve.Morrison@opp.ca](mailto:Steve.Morrison@opp.ca) or by phone at 705-329-6148.

### **Eligible Expenses & Reimbursement**

As a reminder to police services about critical timelines, the Ministry of the Solicitor General is providing general information on the eligible expenses and invoice submission process for costs incurred by the municipal and First Nations police services and the OPP for:

- Standardized Field Sobriety Testing (SFST) training;

- Drug Recognition Expert (DRE) training; and
- Procurement of Approved Drug Screening Equipment (ADSE).

The ministry established a specific process for reimbursement of training costs and purchase of drug screening equipment incurred between April 1, 2023 and March 31, 2024. Please note, timelines to submit your costs for reimbursement may vary between SFST, DRE, and ADSE, so please make sure to review the appendices in detail:

- **Attachment 1:** Details on SFST and DRE training
- **Attachment 2:** Fiscal Year 2023-24 cover form for travel expenses for DRE Stage 2 (Field Certification)
- **Attachment 3:** Procurement of ADSE – Reimbursement eligibility/process
- **Attachment 4:** Fiscal Year 2023-24 cover form for ADSE reimbursement
- **Attachment 5:** Sample Invoices

Thank you for your continued support on this important initiative.

Sincerely,

*K. Weatherill*

Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

Creed Atkinson  
Chief of Staff, Ministry of the Solicitor General