



Ministry of the Solicitor General

2023-24 – 2025-26

**Bail Compliance
and
Warrant Apprehension Grant**

Application Instructions and Guidelines

INTRODUCTION

The Ministry of the Solicitor General (ministry) is pleased to present the 2023-24 – 2024-25 Bail Compliance and Warrant Apprehension (BCWA) Grant. This document includes important information on the eligibility criteria, assessment criteria and the grant process.

Ontario is experiencing an increase in the rate of serious, violent re-offending by individuals who have been released on bail, issues of non-compliance and re-offending by those under conditions of community supervision. Further, our province is seeing a growing number of accused persons charged with shooting-related homicides while released on firearms bail, who are facing new charges. This issue has had a profound impact on Ontarians' sense of safety at home, and in their neighbourhoods and communities.

The purpose of this grant program is to strengthen the police and justice sector response to those who pose substantial risk to public safety, including repeat violent offenders, serious violent offenders, and individuals who have committed firearm offences. This is in addition to protecting those who are at risk of revictimization relating but not limited to human trafficking, intimate partner violence, and guns and gangs related offences.

This new grant will provide funding to police services/boards to strengthen their bail compliance and warrant apprehension enforcement to reduce the number of accused persons who are out on bail or under community supervision from committing further criminal acts. Through this grant, police services can ensure resources are in place to support those out on bail and to proactively address the risk of re-offending.

Initiatives under the BCWA Grant can include funding for dedicated bail compliance and/or warrant apprehension teams to follow-up with high-risk individuals, and police bail support teams (including Bail Safety Project sites) to assist Crown attorneys with bail hearings by providing enhanced bail packages and identifying public safety considerations. To be most effective at bail hearings that are dealing with repeat offenders, the police and Crown must work collaboratively. This additional funding will help police services prepare enhanced bail packages for Crown attorneys so they are able to present the best evidence available at the bail hearing, which, in turn, will allow the court to make more informed decisions about a potential release.

Funding could also be used for bail compliance technology or networks that support the provincial Bail Compliance Dashboard¹ that will allow police services across the province to share and inform bail compliance information. The teams, in conjunction with the technology, will work to reduce the prevalence of high-risk accused persons alleged to have violated bail conditions, as well as those unlawfully at large.

¹ Bail Compliance Dashboard: A new provincewide bail monitoring system to allow police services to monitor high-risk offenders with the most accurate data possible.

ELIGIBILITY CRITERIA

Who is Eligible?

- Municipal police services in Ontario.
- First Nations police services in Ontario.
- OPP municipal contract locations.
- OPP non-contract locations.
 - Note: OPP non-contract locations can only submit two applications as a whole – not two per individual location. Non-contract locations must submit applications through OPP headquarters to Kirsten Buligan at Kirsten.Buligan@opp.ca.

Number of Application Submissions and Funding Amounts:

- Municipal and First Nations police services as well as OPP contract locations, can submit a maximum of two applications each.
- OPP non-contract locations can submit a maximum of two applications as a whole through the OPP Headquarters (i.e., not two per individual location).
- Maximum funding for each initiative is \$400,000 per fiscal year for a total of \$1,200,000 over three years. Applications submitted in partnership with multiple police services/boards may request funds to a maximum of \$2,400,000 over three years (\$800,000 per fiscal year) for each initiative.

What is Eligible?

- Funding can be used for costs associated with the FTE counts of police staff serving on bail compliance and/or warrant apprehension teams, Bail Safety Project sites, and software/hardware licenses to support the provincial Bail Compliance Dashboard.

Eligible Budget Items:

- Personnel (e.g., Salaries and benefits)
- Orientation and Training
- Equipment (e.g., cell phones, laptops, printers)
- I&IT (e.g., upgrades to records management systems or acquiring of another RMS such as Versadex and Niche compatible with the Provincial Bail Compliance Dashboard, software/hardware licenses to support the Provincial Bail Compliance Dashboard)
- Other (e.g., office supplies, cell phone usage, vehicles, travel expenses)

What is Not Eligible:

- Out of province expenses (e.g., travel)
- Non-police related initiatives
- External consultants
- Bail compliance technology that is not compatible with the Provincial Bail Compliance Dashboard

Project Timeline:

- Funding is provided on a one-time basis only. Successful recipients will have until March 31, 2026, to complete their project once a funding decision has been made. It is anticipated that the ministry will notify applicants of its funding decision in fall 2023. Please take this into consideration when planning for your project.

OUTCOMES & PERFORMANCE INDICATORS

All successful applicants will be required to report to the ministry on both provincial and local outcomes.

Provincial Outcomes:

To consistently demonstrate provincial outcomes, the ministry will require funding recipients to report back on provincially identified outcomes and performance indicators twice a year. Specifically, the ministry has identified the following provincial outcomes as well as a list of associated performance indicators for each outcome for this grant program. It is mandatory for recipients to report on all of the following outcomes.

- 1. Outcome: Project/Program Coverage - # of services/activities delivered**
 - a. # of high-risk individuals tracked and monitored by bail compliance technology or networks
 - b. # of FTEs dedicated to the bail compliance and/or warrant apprehension teams
- 2. Outcome: Project/Program Administration Costs**
 - a. Total amount spent on administration of the program (\$)
 - b. Total initiative allocation (\$)
- 3. Outcome: Project/Program Impact – Decrease in violations and re-offences by high-risk individuals on bail or under community supervision**
 - a. % of individuals with enhanced bail packages who re-offended or violated their bail conditions
- 4. Outcome: Reduction in the rate of bail violations and re-offending by individuals on bail or under community supervision**

Associated Indicators:

 - a. # of individuals who have re-offended while out on bail
 - b. # of bail hearings that required enhanced bail packages
 - c. % of individuals with enhanced bail packages who re-offended or violated their bail conditions (Note: this indicator is a duplicate of “Project/Program Impact”)
 - d. # of enhanced bail packages prepared
 - e. # of the total charges laid per month that were issued to individuals who are on bail or under community supervision

- f. # of warrants executed that were for bail or under community supervision violation
- g. # of individuals under community supervision who have re-offended
- h. # of individuals under community supervision who have been found in violation of bail conditions
- i. # of individuals who are re-admitted into custody while released on bail

Note: "Enhanced bail packages" refer to bail packages compiled by police services to support Crown Attorneys during the bail hearing process. Packages could include additional information around the individual up for bail such as, but not limited to, prior firearm-related offences, related firearms/serious violent offences statistics, and statements of community confidence.

5. Outcome: Improved tracking and monitoring of high-risk individuals on bail

Associated Indicators:

- a. # of new charges laid as a result of bail compliance technology or networks
- b. # of high-risk individuals tracked and monitored by bail compliance technology or networks (Note: this indicator is a duplicate of "Project/Program Coverage")
- c. # of instances when bail compliance technology or networks were accessed by police officers
- d. # of individuals on bail who were referred to community services/organizations
- e. # of FTEs dedicated to the bail compliance and/or warrant apprehension teams (Note: this indicator is a duplicate of "Project/Program Coverage")
- f. # of individuals who are monitored by the bail compliance teams
 - i. Bail violation rate of high-risk individuals who are monitored by bail compliance teams (vs. those who are not)

Please note that **local data** should be used to demonstrate performance on provincially identified outcomes.

Local Outcomes:

In addition to the provincially identified outcomes, applicants will be required to identify local outcomes and performance indicators that reflect your specific initiative.



TIP: Expected **Outcomes** are the positive impacts or changes your activities are expected to make in your community.

Additional Information:

- A performance **indicator** is an observable, measurable piece of information (i.e., numeric result) about a particular outcome, which shows to what extent the outcome has been achieved.
- **Quantitative** indicators are numeric or statistical measures that are often expressed in terms of unit of analysis (e.g., frequency of, percentage of, ratio of, variance with).
- **Qualitative** information is non-measurable information that describes attributes, characteristics, properties, etc. It can include descriptive judgments or perceptions (e.g., program participants' verbal or written feedback) measured through an open-ended questionnaire or an interview.
- **Baseline** data is information captured initially to establish the starting point against which to measure the achievement of outcomes.
- **Target** is the planned result to be achieved within a particular time frame. Along with the baseline, this provides an anchor against which current performance results can be compared. Reasonable targets are challenging but achievable.

APPLICATION REVIEW

The BCWA Grant Review Committee, comprised of representatives from within and outside the ministry, will review all eligible proposals and make funding recommendations to the Solicitor General for approval. Should the application meet the eligibility criteria, your proposal will be assessed based on the following criteria:

1. Project Summary
2. Demonstrated Need
3. Project Workplan/Activities
4. Partnerships
5. Performance Measures
6. Budget

ASSESSMENT CRITERIA

Please review the following Assessment Criteria carefully. It outlines important information that must be addressed for each question and must be followed when completing your application. Please ensure you answer each component of every question.

1. Project Summary (2 points):

- ✓ Provide a brief description of your initiative and explain how it is new or the new component.

2. Demonstrated Need (6 Points)

How did you determine that there is a need for the proposed project in your community?

- ✓ Provide a brief summary and overview of the proposal.
- ✓ Provide an explanation outlining the need for your project and identifying gap areas. Evidence should be provided to demonstrate the need (e.g., high rates of re-offending while on bail, demographic needs).
- ✓ Include current and reliable statistical data to support your rationale. Statistics/evidence may originate from reports, academia, journal/scholarly articles and publications (e.g., from Statistics Canada, police) or through local findings (e.g., community consultations, conducting a gap analysis).

Note: It is important that projects build on the existing support service systems and do not duplicate services already available locally.

3. Project Workplan/Activities (6 points)

Provide a comprehensive outline of the activities that will be implemented as part of the project.

- ✓ Indicate the key milestones for your project.

- ✓ Describe in detail all the activities that are associated with achieving the key milestones.
- ✓ Clearly indicate the fiscal year your activities will be taking place (i.e., 2023-24, 2024-25 or 2025-26) as well as approximate timelines for your activities within each fiscal year.
- ✓ Explain how the proposal is responsive to any unique community needs.

4. Partnership (4 points)

Provide an overview of the partnerships that will be utilized for your project by completing the chart outlined in the application.

- ✓ **Name:** Indicate the name of the agency/organization(s) that will be involved in the delivery of the project.
- ✓ **Contact Information:** The name, position, phone number and email of the primary contact(s) within the agency/organization(s).
- ✓ **Role:** Describe each partner's role and how they will contribute to the success of your project.
- ✓ **Description:** Provide a brief description of the agency/organization, including the sector that it belongs to.

Note: Preference may be given to applications that include strong multi-sectoral partnerships. This includes shared cooperation with other partners to develop and utilize bail compliance technology that supports the Provincial Bail Compliance Dashboard to ensure a multi-sectoral approach to reducing the risk of individuals committing serious or violent crimes while released on bail.

5. Budget (3 points)

Clearly itemize all expenditures associated with the project for each fiscal year of the grant cycle. All costs funded by the ministry should be for eligible budget items and necessary for the project's successful completion and implementation.

- ✓ Clearly itemize all expenditures under the appropriate category.
- ✓ Include a description for each budget item in the corresponding column, ensuring they align with the design and delivery of this specific project.

6. Performance Measures (4 points)

Indicate the expected outcomes and associated performance metrics for your project.

- ✓ Report on provincial outcomes. All outcomes are mandatory.
- ✓ Outline the locally identified outcomes for your project.
- ✓ Outline your locally identified performance indicators that will demonstrate that local outcomes have been achieved.
- ✓ Indicate the baseline data for provincially identified and locally identified outcomes from which you will be able to assess change.
 - *Note: Data from the year prior can be used as baseline data*

- ✓ Indicate the targets you will use to assess achievement of provincially identified and locally identified outcomes.
- ✓ Identify which partner will collect each indicator and how often.

Note: Please refer to the Outcomes and Performance Indicators section on pages 2-3 of this document for a list of provincially identified outcomes and associated performance indicators and for helpful tips on developing appropriate performance measures.

The ministry will take into consideration the varying capacity and needs of police services (e.g. First Nation police services, rural/smaller police services) when scoring applicants.

CONTRACTUAL AGREEMENT

As part of the terms of funding, the ministry will enter into a contractual agreement with successful applicant(s). Funds will only be released to the organization after the contractual agreement is signed between the organization and the ministry. The grant must be used in Ontario for the purposes described in the approved application and according to the terms of the contractual agreement. The release of funding instalments for each year of the grant cycle are dependent on submission/approval of these yearly Interim and Final reports.

Standard government procedures regarding grants will be followed. The contractual agreement will outline:

- purposes for which the grant funding will be used
- commitments to be undertaken or specific activities to support the application
- interim and final reporting dates, including performance measures
- funding disbursement schedule.

LENGTH OF APPLICATION FORM

Application forms have character limits in each section. Please adhere to these limits.

Please do not include any attachments or website addresses as part of your response. They will **not** be reviewed.

APPLICATION SUBMISSION

All applications must be submitted through Transfer Payment Ontario (TPON). An electronic version of your completed and signed application form must be submitted to the ministry in their **original format (NOT a scanned version) by email**. Please submit them to Shamitha.Devakandan@ontario.ca and Diljyot.Atwal@ontario.ca.

Submissions that are late, incomplete, or not accompanied by the required documents requested by the ministry will not be considered for funding; no exceptions will be permitted.

More details on the application process, including accessing the application and applying through TPON, are outlined in [Appendix A](#).

Ministry staff will acknowledge the receipt of your submission, either through an email response or an automatic reply message within five business days. Please follow up if you do not receive the confirmation.

APPLICATION DEADLINE

Completed application forms must be submitted on TPON and to the ministry by **4:00 p.m. EST on August XX, 2023.**

Out of fairness to all applicants, submissions that are late or incomplete will not be considered for funding. No exceptions will be permitted.

If possible, applicants are recommended not to wait until the last day to submit their application and/or request support from ministry staff. As the volume of emails and phone calls tend to be very high closer to the application deadline, there may be a delay in getting a response.

ASSISTANCE

For questions related to the BCWA Grant or these instructions and guidelines, please contact Shamitha Devakandan at Shamitha.Devakandan@ontario.ca and Jyoti Atwal at Diljyot.Atwal@ontario.ca. Please note that ministry staff will not be reviewing applications prior to their submission.

APPENDIX A: Registering your Organization in Transfer Payment Ontario

Transfer Payment Ontario (TPON) is the Government of Ontario's online transfer payment management system. It provides one window access to information about available funding, how to submit for Transfer Payment (TP) funding, and how to track the TP status of your submission.

Getting Started

- **NOTE:**
 - Effective April 17, 2023: TPON changed the way you access Transfer Payment Ontario. You will need to Create a My Ontario Account for the first time if you have not done so already.
 - For more information: See the Creating a My Ontario Account [guide](#) and [video](#).
- All organizations must be registered with Transfer Payment Ontario in order to submit the intake form to request funding for this TP program.
 - The form must be submitted online through Transfer Payment Ontario and a copy must also be submitted by email to the ministry contacts.
- **For both existing and new users to TPON:** please use the link below to gain access to the Government of Ontario's online transfer payment management system.

➤ [Transfer Payment Ontario](#)

NOTE: Google Chrome web browser and Adobe Acrobat Reader DC are required to access funding opportunities and download required forms from TP Ontario. For more information and resources visit the [Get Help](#) section of our website.

Technical Support

Transfer Payment Ontario Client Care support for external users is available from Monday to Friday 8:30 a.m. to 5:00 p.m. except for government and statutory holidays, at:

- Toll-free: 1-855-216-3090
- TTY: 416-325-3408
- Toll-free TTY: 1-800-268-7095
- Email: TPONCC@ontario.ca