

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Ken Weatherill  
A/Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** **Basic Constable Training Program – Seat Request  
August 30 – December 6, 2023**

<b>DATE OF ISSUE:</b>	<b>June 12, 2023</b>
<b>CLASSIFICATION:</b>	<b>For Action</b>
<b>RETENTION:</b>	<b>August 30, 2023</b>
<b>INDEX NO.:</b>	<b>23-0047</b>
<b>PRIORITY:</b>	<b>Normal</b>

I am writing to advise all police services to submit or update their requests for positions on the Fall 2023 intake of the Basic Constable Training Program. Please take careful note of the start and end dates for the intake.

To update requests for seats, training bureaus or other appropriate police service contacts are asked to log into the Ontario Police College’s Virtual Academy (OPCVA) at <https://www.opcva.ca/course-allocations/service/basic-constable-training>.

**Key Dates – Fall 2023 Intake**

**August 30 – September 1**

September 4

September 5

**September 6 (0830 – 1600)**

**September 7 – December 6**

October 9

November 13

December 6

**Online Training**

Labour Day

Travel Day

**Registration Day**

**In-person Training**

Thanksgiving

Remembrance Day

March Past

**All requests must be submitted no later than June 23, 2023.** You will receive e-mail confirmation that your request for seats has been received.

Confirmation of allocations for the Fall intake are targeted for release on the OPCVA by

June 30, 2023. **Applications are due by July 28, 2023.**

There will be no tuition fee for this intake.

If you have any questions, please contact the Ontario Police College Registration by email at [OPC.BCT.Registration@ontario.ca](mailto:OPC.BCT.Registration@ontario.ca) or phone at (519) 773-4216. If you require any assistance accessing the OPCVA, please contact the Ontario Police College's Distance Learning Unit via email at [OPCDL@ontario.ca](mailto:OPCDL@ontario.ca).

Sincerely,

*K. Weatherill*

Ken Weatherill  
A/Assistant Deputy Minister  
Public Safety Division

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

Richard Stubbings  
Assistant Deputy Minister, Public Safety Division