

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division

SUBJECT: Revised English and French Versions of the
Provincial Use of Force Report

DATE OF ISSUE:	April 3, 2023
CLASSIFICATION:	For Action
RETENTION:	Indefinite
INDEX NO.:	23-0023
PRIORITY:	High

Further to All-Chiefs Memorandum 22-0090, issued on December 16, 2022, the ministry has been made aware of a technical issue with the use of force report, which pertains to conducted energy weapon (CEW) cycle data that was not being captured upon submission of the report to the ministry.

This was a back-end problem that could not be avoided nor rectified by individual members or police services. This issue has been resolved, and new versions of the report in both English and French, are attached.

Please ensure members of your service use the newest version of the use of force report **immediately**. This version has the visual identifier Version 2 at the top right corner on the first page.

The current report will be decommissioned as of April 21, 2023, and will not be submittable to the ministry after that date.

Police services are not required to provide CEW cycle data to the ministry until Version 2 is implemented, nor to resubmit CEW cycle data previously provided to the ministry through the decommissioned version of the report.

If you have any questions regarding the content or functionalities within the report, please contact Lisa Sabourin, Senior Policy Advisor, at Lisa.Sabourin@ontario.ca.

If you experience technical challenges in submitting electronic reports, please contact Jeanette Gorzkowski, Manager of the Analytics Unit, by email at Jeanette.Gorzowski@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Stubbings". The signature is written in a cursive style with a large initial "R" and a stylized "S".

Richard Stubbings
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety