

HAMILTON POLICE SERVICES BOARD PUBLIC MINUTES

Thursday, March 30, 2023
1:00 P.M.
Hybrid Meeting

Present: Chair Mandy
Vice Chair Bennink
Member Athulathmudali
Member Elms
Member Horwath
Member Kroetsch
Member Pauls

Also Present: Chief Frank Bergen
Deputy Chief Ryan Diodati
Deputy Chief Paul Hamilton
Legal Counsel Marco Visentini
Director of Human Resources Leanne Sneddon
Director of Finance Sanela Dzaferi
Director of Fleet, Facilities & Procurement Doris Ciardullo
Director of Strategic Initiatives Matt Lewandowski
Corporate Communicator Jackie Penman
Inspectorate of Policing David Tilley
Administrator Kirsten Stevenson
Assistant Elyse Yule

1. Call to Order

The Chair called the meeting to order and confirmed quorum with the Administrator.

A land acknowledgement was provided by Member Elms.

2. Approval of the Agenda

The Administrator noted the following changes to the agenda:

- Added Consent Item 7.12 Canadian Association of Police Governance (CAPG) 2023 Webinar Participation (PSB 23-011)
- Added Discussion Item 8.3 Deputation Request from the International Village and Downtown Hamilton BIAs (for a future meeting)

- Added Discussion Item 8.4 Deputation Request from Denninger Limited and Thompson Pawnbrokers (for a future meeting)
- In camera Consent Items 3.16 and 3.17 relating to legal and personnel matters in accordance with Section 35(4) of the *Police Services Act*.

Moved By: Member Pauls

Seconded By: Member Athulathmudali

That the Board approve the agenda, as amended.

CARRIED

3. Declarations of Conflict & Pecuniary Interest by Members

Member Pauls declared a conflict with regards to In Camera Item 3.18.

4. Presentations, Deputations & Verbal Updates

4.1 Members of the Month

The Members of the Month were presented as follows:

- Detective Sergeant Sara Beck
- Detective Robert Dilanni

4.2 Chair of the Board Verbal Update

Chair Mandy provided verbal updates.

Moved By: Member Athulathmudali

Seconded By: Member Kroetsch

That the Board Chair verbal updates be received.

CARRIED

4.3 Chief of Police Verbal Update

The Chief of Police provided verbal updates.

Moved By: Member Elms

Seconded By: Vice Chair Bennink

That the Chief of Police's verbal updates be received.

CARRIED

5. Approval of the Minutes

5.1 Minutes of February 23, 2023

Moved By: Member Kroetsch

Seconded By: Member Elms

That the minutes of February 23, 2023 be approved, as amended.

CARRIED

6. Communications

Moved by: Member Elms

Seconded by: Member Pauls

That Communication Item 6.3 be moved under Discussion Items.

CARRIED

After discussion the Board approved the following:

Moved By: Member Elms

Seconded By: Member Kroetsch

That Communication Items listed as 6.1 through 6.2 and 6.4 through 6.14 be received.

CARRIED

- 6.1 All Chiefs Memo - Inspector General of Policing 23-0008 (February 7, 2023)**
- 6.2 All Chiefs Memo - Online Course on the Provincial Welfare Services Act 2019 23-0010 (February 17, 2023)**
- 6.3 All Chiefs Memo - Expansion of the Basic Constable Training Program 23-0015 (March 1, 2023)**
- 6.4 All Chiefs Memo - Missing Persons Act - 2022 Annual Report and Training Supports 23-0016 (March 7, 2023)**
- 6.5 All Chiefs Memo - Ministry Planned Inspections 23-0017 (March 14, 2023)**
- 6.6 Correspondence from the York Police Services Board - Bail Reform (February 22, 2023)**
- 6.7 Correspondence from the London Police Services Board - Legislative Reform to Bail (February 22, 2023)**

- 6.8 **Correspondence from Durham Regional Police Services Board - Selection of a new Chief of Police (March 2, 2023)**
- 6.9 **Correspondence from the Greater Sudbury Police Services Board - Deputy Chief Search (Feb 23, 2023)**
- 6.10 **Hamilton Police Services Board Media Release - Board Elects Chair and Vice Chair for 2023 (March 1, 2023)**
- 6.11 **Communication from Chief Bergen to Councillor Danko - Police Services and City Partnerships (February 27, 2023)**
- 6.12 **Correspondence from St. Joe's Foundation - Thanks for Supporting 'A Mental Health Morning' (February 7, 2023)**
- 6.13 **Correspondence from Nancy Simpson & Connie Evans - Thank You for Donation in Father's Honour**
- 6.14 **Correspondence from the Catholic Youth Organization - Thanks for Sponsorship of C.Y.O. 2023 Fundraiser (February 7, 2023)**

7. Consent Agenda

After discussion the Board approved the following:

Moved By: Vice Chair Bennink

Seconded By: Member Kroetsch

That Consent Agenda items listed as 7.1 through 7.12 be approved.

CARRIED

7.1 Auction Account - Requests for Funding & Support

Based on past practice and in accordance with the Board's Auction Account Policy:

That a donation in the amount of \$500 be made to the Women in Law Enforcement organization in support of their Annual Ontario Women in Law Enforcement Major Awards and Long Service Awards Gala taking place on May 5, 2023; and

That a donation in the amount of \$500 be made to the John Howard Society of Hamilton and Burlington Area in support of their Sippin' at the Dock of the Bay event on June 3, 2023 to support programs related to crime prevention, intervention and re-integration in and around Hamilton; and

That tickets at a cost of \$150 each be purchased to attend the 2023 Chief's Gala on April 13, 2023 in support of Crime Stoppers of Hamilton; and

That a donation in the amount of \$500 be made to the Kidney Foundation, Hamilton and District Chapter's Forever Young, an 80s Prom Murder Mystery on May 31, 2023 in support of their programs and services for those affected by kidney disease; and

That tickets at a cost of \$150 each be purchased to attend the Emmanuel House Hospice 'A Place That Feels Like Home' event on Thursday, May 4, 2023 at Carmen's Banquet Centre; and

* That tickets at a cost of \$90 each be purchased to attend the Routes Youth Centre's Fundraising Dinner & Silent Auction taking place on April 14, 2023 at the Dundas Valley Golf and Country Club to benefit youth in Hamilton; and

* That a donation in the amount of \$500 be made to Interval House of Hamilton's Drive for Lives Golf Tournament on June 7th, 2023 in support of providing emergency shelter, safety planning and support services for women, with or without children, that have experienced abuse or violence; and

That these purchases, donations and sponsorships be taken from the Auction Account Fund.

7.2 Yearly Donation to Crime Stoppers of Hamilton (PSB 23-003)

- a) That a cheque in the amount of \$5,000.00 be presented to Crime Stoppers of Hamilton in memory of members of the service and their family members who passed away in 2022; and
- b) That these funds be taken from the Auction Account.

7.3 2022 Year End Report - Paid Duties (23-019)

7.4 2022 Year End Report - Towing (23-020)

7.5 2022 Year End Report - McMaster University Special Constables (23-021)

7.6 2022 Year End Report - False Alarm Reduction Unit (23-023)

7.7 Board Member and Staff Attendance at Ontario Association of Police Services Boards and Canadian Association of Police Governance Conferences for 2023 (PSB 23-005)

- a) That Board Members and Staff attend the Ontario Association of Police Services Boards' (OAPSB) 2023 Spring Conference and Annual General Meeting in Niagara Falls May 30 – June 1, 2023; and

- b) That Board Members and Staff attend the Canadian Association of Police Governance (CAPG) Annual Conference in St. John's Newfoundland August 14 – 19, 2023.

7.8 Board and Staff Health & Safety Training (PSB 23-006)

That Board and Staff members be required to attend the 'Health and Safety for Board Members eLearning' course provided by the Public Services Health and Safety Association at a cost of \$49 per person;

That this training be completed no later than April 30, 2023.

7.9 Canadian Association for the Civilian Oversight of Law Enforcement (CACOLE) 2023 Annual Professional Development Conference May 29 - 31, 2023

7.10 2023 Ontario Association of Police Services Boards (OAPSB) Spring Conference & AGM Partner Package

7.11 Outstanding Business List as of March 30, 2023

7.12 Canadian Association of Police Governance (CAPG) 2023 Webinar Participation (PSB 23-011)

- a) That Board and Staff participate in Canadian Association of Police Governance (CAPG) 2023 webinars; and
- b) That the Administrator be directed to purchase the CAPG webinar bundle at the discounted rate of \$1,250 plus HST.

8. Discussion Agenda

8.1 Protocol for Sharing Information Between the Hamilton Police Services Board and the City of Hamilton

After discussion the Board approved the following:

Moved by: Member Horwath

Seconded by: Member Kroetsch

That this item be referred to the Governance Committee; and

That the Governance Committee report back to the Board on a process to engage all stakeholders in updating this protocol.

CARRIED

8.2 Amendments to the Hamilton Police Services Board Procedural By-law 19-001 (PSB 23-005)

Member Elms informed the Board this item will be reviewed by the Governance Committee at their next meeting and that a report and updated draft will be included for consideration at a future Board meeting.

8.3 Deputation Request from the International Village and Downtown Hamilton BIAs (for a future meeting)

After discussion the Board approved the following:

Moved By: Member Kroetsch

Seconded By: Member Elms

That the deputation request from the International Village and Downtown Hamilton BIA's be approved for the April 27, 2023 meeting.

CARRIED

8.4 Deputation Request from Denninger Limited and Thompson Pawnbrokers (for a future meeting)

After discussion the Board approved the following:

Moved By: Member Kroetsch

Seconded By: Member Horwath

That the deputation request from the Denninger Limited and Thompson Pawnbrokers be approved for the April 27, 2023 meeting.

CARRIED

9. New Business

After discussion, the Chair and Vice Chair agreed to work with the Chief on bringing draft correspondence to the Ministry of the Solicitor General back to the Board with regards to support for the Service regarding Item 6.3 All Chiefs Memo - Expansion of the Basic Constable Training Program 23-0015 (March 1, 2023).

10. In Camera Meeting

Moved By: Member Kroetsch

Seconded By: Member Horwath

That the Board move in camera for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) of the *Police Services Act*.

CARRIED

11. In Camera Report Back

Chair Mandy provided a report back from the Board's in camera session which included the following:

- The Board approved their in camera minutes of February 23, 2023
- The Board ratified the 2023 – 2025 Collective Agreement between the Board and Senior Officers' Association
- The Board dealt with a complaint filed against Member Kroetsch. There was a finding that the complaint did not meet the threshold of a violation of the Board Code of Conduct. No further action is to be taken.
- The Board Dealt with confidential items pertaining to legal and personnel matters in accordance with Section 35(4) of the Police Services Act

Moved By: Member Elms

Seconded By: Member Athulathmudali

That the Chair's report back be received.

CARRIED

12. Adjournment

As there was no further business, the Board adjourned at ...

Taken as read and approved.

Pat Mandy, Chair

Kirsten Stevenson, Administrator