

PROTOCOL FOR THE SHARING OF INFORMATION

BETWEEN

THE HAMILTON POLICE SERVICES BOARD

- AND -

THE CITY OF HAMILTON

WHEREAS pursuant to section 31(1) of the *Police Services Act*, R.S.O. 1990, c.P.15, as amended, the Hamilton Police Services Board is responsible for the provision of adequate and effective police services in the City of Hamilton;

AND WHEREAS the City of Hamilton is required, pursuant to section 4(1) of the *Police Services Act*, to provide adequate and effective police services in accordance with its needs;

AND WHEREAS the Hamilton Police Services Board is required by section 32(1) of Ontario Regulation 3/99 (the "Adequacy Standards") to enter into a protocol with the Council for the City of Hamilton that addresses:


- (1) the sharing of information with City Council, including the type of information to be shared and the frequency of sharing such information;
- (2) the dates by which the business plan and annual performance report shall be provided to City Council;
- (3) the responsibility for making public the business plan and annual performance report, and the dates by which the business plan and annual performance report must be made public; and
- (4) if the City Council chooses, jointly determining, and participating in, the consultation process for the development of the business plan.

THEREFORE THE PARTIES HEREBY AGREE THAT:

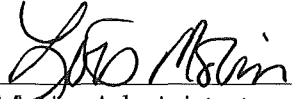
1. The Hamilton Police Services Board shall provide the City Clerk for the City of Hamilton:
 - (a) in January of each year, with notice of the dates, times and locations of the Police Services Board monthly meetings;
 - (b) copies of the public agenda on the Friday preceding the Board's scheduled meeting dates; and

- (c) copies of the minutes two weeks following the Board's said meetings.
- 2. The Board and the Chief of Police will host a public information session on current policing issues in the City of Hamilton no less than once annually.
- 3. The Hamilton Police Services Board will:
 - (a) provide the City Clerk with notice of any public meetings, or other consultation processes scheduled by the Board for the development of a business plan;
 - (b) provide the City Clerk with copies of the 2010-2012 Business Plan by January 31, 2010 and every three years thereafter provide the City Clerk with a copy of the Police Service's business plan no later than 30 days following completion;
 - (c) make the business plan available to the public no more than 30 days following it being released to the City Clerk; and
 - (d) annually, on or before the 30th day of June, make available to the public and provide copies of the Police Service's annual performance report to the City Clerk, which report shall include, at a minimum, information on:
 - i) performance objectives and indicators as set out in the business plan, and results achieved;
 - ii) public complaints; and
 - iii) the actual cost of police services.
- 4. This Protocol is subject to the provisions of section 41(1.1) of the *Police Services Act*, and the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

Signed at Hamilton

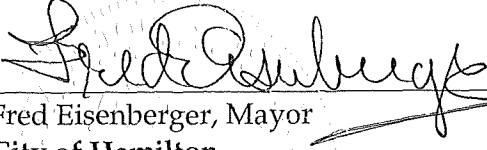

Bernie Morelli, Chairman
Hamilton Police Services Board

October 19, 2009
Date



Lois Morin, Administrator
Hamilton Police Services Board

October 19, 2009
Date

Signed at Hamilton


Fred Eisenberger, Mayor
City of Hamilton

Dec. 9. 2009
Date


~~Kevin Christenson, City Clerk~~
City of Hamilton
Rosa Caterini, Acting City Clerk

Dec. 9. 2009
Date

October 19, 2009

OFFICE OF THE CLERK	
APPROVED BY COUNCIL	
DATE	<u>Dec. 9. 2009</u>
REPORT	<u>COW 09.036</u> ITEM <u>7</u>
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