

HAMILTON POLICE SERVICES BOARD

BY-LAW 21-001

BEING A BY-LAW TO REGULATE THE RETENTION AND DESTRUCTION OF RECORDS IN THE CUSTODY OF THE HAMILTON POLICE SERVICE

Whereas the Hamilton Police Services Board is responsible for the provision of police services and law enforcement and crime prevention in the City of Hamilton and the members of the Police Service are under the Board's jurisdiction pursuant to section 31 (1) and (2) of the *Police Services Act*, R.S.O. 1990, P. 15;

And whereas a Police Services Board may, by By-law, make rules for the effective management of the Police Service, pursuant to sub-section 31(6) of the *Police Services Act*, R.S.O. 1990, c. P.15, as amended;

And whereas on the 24th day of June, 1985 the Hamilton-Wentworth Regional Board of Commissioners of Police enacted By-law 85-01 being a By-law to regulate the Duties, Dress, Department of Members of the Hamilton-Wentworth Regional Police Force, which contained therein Chapter 11 in relation to the Retention and Destruction of Records;

And whereas By-law 85-1 as amended by By-laws 90-002, 93-001, 93-002 and 95-001. Was subsequently repealed on the 18th day of November, 1996 by By-law 96-004 and amendment 03-001;

NOW THEREFORE the Hamilton Police Services Board enacts as follows:

1. By-law 96-004 and amendment 03-001 is repealed.
2. This by-law applied to all Branches/Sections/Divisions of the Hamilton Police Service and to the Hamilton Police Services Board.
3. Schedule "A" Records Retention Schedule is attached hereto.

Passed and enacted at the City of Hamilton this 28th day of October, 2021.

Fred Eisenberger, Chair
Hamilton Police Services Board

Kirsten Stevenson, Administrator
Hamilton Police Services Board

Vision: To be a trusted partner in delivering public safety.

Mission: To serve and protect in partnership with our communities.

Our Values: Compassionate, Dedicated, Inclusive, Integrity, Innovative, Professional, Teamwork